



FORCE REGISTRATION FORM

Use: Use this form to request registration into a **full** section. Otherwise, normal course/section changes must be done by the students through the Student Service Centre. Students must make sure that they do not exceed the number of credits in which they are allowed to register.

Submission: Submit this signed form to the FHIS Department Office prior to the deadline for course changes and withdrawals, which is indicated in the Student Services website.

All fields are mandatory unless otherwise indicated.

Part 1: Student Information

First name: _____ Last name: _____

Student number: _____ Year of study: _____

Degree/Program/Specialization: _____

Part 2: Course Add/Drop

Select the action you would like to take:

Add course Drop course

Subject code: _____ Course #: _____ Section: _____ Term: _____

Lab (if applicable): _____

Reason for recommending enrolment **or** dropping the course:

Part 3: Instructor Permission

First name: _____ Last name: _____

Signature: _____ Date: _____